

ADOPT A PARK OR TRAIL APPLICATION

New Ulm Park and Recreation Department
122 South Garden Street
New Ulm, MN 56073
Phone: (507) 233-2121 Ext. 200

For office use only
Accepted: Y N
Park: _____
Term Dates: _____
Sign Date: _____

ORGANIZATION NAME (will appear on signage):

GROUP CONTACT NAME:

PHONE:

MAILING ADDRESS:

EMAIL ADDRESS:

ADOPTION SITE (Park Name or Trail Segment):

**ANTICIPATED GROUP FUNCTIONS, ACTIVITIES,
AND IMPROVEMENTS:**

I, _____ representing _____
entity, sign this agreement to perform contributions, functions and activities within the scope of this agreement. I and my entity understand that all contributions, functions and activities are intended to contribute positively to the city park, recreation, and trail system, and are not intended to replace or supplant normal city staff maintenance operations. All contributions, functions and activities may be approved or denied by the City of New Ulm. I and my entity understand that participation is completely voluntary, and that the contribution, functions or activities are being offered for the benefit of the participants and City. I and my entity agree that the participants are participating in the contribution, functions or activities at their own risk. I and my entity also agree that the City of New Ulm, its agents and employees, will not be liable for any claims, injuries or damages incurred by the participants or others, arising from or connected with, the contribution, functions or activities. On behalf of myself, my entity, and all participants, I and my entity expressly release and discharge the City of New Ulm to use any photographs and video taken by, or for, the City, of the participants, for city informational publication purposes released to the general public.

Signature

Date

Program Philosophy - To serve as a catalyst in providing an avenue for citizen involvement that will generate civic pride through personal interaction and awareness.

Program Objective - To organize a volunteer effort to clean, beautify, develop and build pride in parks or trails of New Ulm. This program aims to generate a safe and enjoyable atmosphere for individuals and organizations who participate in assisting with beautification and improvement of our city parks and trails. Participants in the Adopt a Park or Trail Program will assist in an effort to improve the appearance and quality of our community and lead toward a cleaner, healthier environment.

Who can participate - The program is open to entities such as individuals, families, groups, religious organizations, service organizations, schools and businesses.

What are the program benefits - Participants will volunteer to positively impact the appearance, quality, and safety of our city parks or trails while creating teamwork and the satisfaction of bettering our city as a group. Participant's name/group/business will be acknowledged on an Adopt a Park or Trail sign placed in a designated area and will also be given a Certificate of Adoption.

Program Guidelines

1. Entity leader shall work with the Park and Recreation Director, or designee, to identify an appropriate site for adoption. Adoption applications are accepted at all times.
2. Entity will donate \$100.00 to the Park and Recreation Department for each Adoption sign. The Park and Recreation Department will be responsible for installation of all Adoption signs.
3. Each entity must have a Point of Contact Leader who will act as the representatives of the organization. The Point of Contact must be eighteen (18) years of age or older and is responsible for the following:
 - a. Completing the Adopt a Park or Trail application and return to the Recreation Center.
 - b. Communicate with Park and Recreation Staff any issues or concerns in a timely manner.
 - c. Complete log sheet(s) of volunteer hours, tasks, etc.; and return them to the Recreation Center in a timely manner, at least annually.
 - d. Request and return any city owned equipment or material used during functions and activities.
4. Adoption term will be perpetual, with either party (City or Entity) able to terminate agreement upon written notification.
5. Annually, entities must perform a minimum of 25 person hours of service, or donate \$250.00 to the City for the adopted Park or Trail. Entities not fulfilling this requirement may forfeit their adoption status.
6. Service may include: picking up litter/sticks/rocks/debris; sweeping; raking; weed and undesirable vegetation removal; watering vegetation; reporting and/or remedying graffiti, broken equipment, or other unsafe conditions; painting; planting vegetation; playground or amenity installation or repair; construction and development projects; conducting or assisting with park events and programs; other maintenance and groundskeeping tasks; fundraising for development, programming, or improvements.
7. The Park and Recreation Department may provide supplies and equipment. Unused supplies and all city equipment must be returned to the Park and Recreation Department. Use of power tools and ladders are not recommended, and the City assumes no liability.
8. Use caution handling litter/debris, broken or jagged objects are dangerous. Do not pick up heavy, large or hazardous materials; notify Park and Recreation Department to pick up such material.

Safety

1. Service is to be completed during daylight hours and in good weather conditions.
2. Entities are recommended to bring a first aid kit to functions and activities.
3. Only approved tasks shall be performed during service.
4. Entities are to provide and utilize Personal Protective Equipment (PPE) and wear protective clothing including work gloves, sturdy full foot covering shoes, long sleeved shirts, long pants, high visibility or brightly colored clothing.
5. Participants shall stay away from areas where chemicals have recently been applied or other hazardous areas within the service area.
6. Groups should use sunscreen and insect repellent when necessary and have drinking water available for volunteers.
7. Participants shall stay on city property and not trespass on private property.